

EMS Administrative Board Meeting
August 18, 2014 @ 1:30pm
Flathead Emergency Communications Center

Members Present

Wayne Miller, MD
Chris Bogers
Bob Kun
Chuck Curry

Absent

Karen Lee

Call to Order

Meeting was called to order by Dr. Miller at 1:30 pm.

Approval of Agenda

MOTION to approve agenda as received, Kun
SECOND, Curry; Approved

Approval of Minutes

MOTION to approve Minutes for May 19, 2014, Curry
SECOND, Kun; Approved

Citizen Comments – None

Medical Director Report – In Dr. Briles' absence Granger reported that Dr. Briles is working on concerns with the new c-spine policy from the protocols. Both ED Doctors and EMS providers are still unclear of the specifics of the new C-spine protocols. Dr. Briles is also working on some personnel issues with some agencies. Dr. Briles and Granger have completed run reviews with Three Rivers, Evergreen and Lakeside during the summer. Dr. Miller asked to be apprised of the outcome of the patient care complaints.

Medical Director's Contract – Granger presented a letter from the County Commissioners stating that the County needs to sign the Medical Director's contract rather than the Chair of this Board. Granger feels that the Board needs to set a timeline to get the contract to the Commissioners for signature. Granger asked for 2 Board Members to handle the contract issues and send a letter to Dr. Briles outlining what the Board needs Dr. Briles to complete before they can offer him a contract in 2015. Specifically Dr. Briles is required to have a Montana State Worker's Compensation Certificate. Granger recommended that the Board send a letter to Dr. Briles asking him for the proper documentation. Dr. Miller informed the Board and he will take care of this issue and will report to the Board.

Others Present

James Brower
Mary Granger
Tom Kennelly
Kris Long
Juanita Nelson
Lance Westgard

Budget Update – Granger & Juanita Nelson reported to the Board on the 2014 fiscal year budget. Granger explained that this was the end of the year and our 2014 budget was closed. Granger requested Finance to move funds from our operations account to our CIP to take the operations account to a 30% reserve.

EMS Manager Report – Granger presented a list of classes the EMS office sponsored during the past year and reported the number of students served from July 2013 to July 2014, the total number of students was 1,111. The County EMT class starts on September 5th. The class will be held in Lakeside this year. Extra time was added to the class this year due to the expanded content in the new curriculum. The Paramedic refresher is full at 18 people. The office is still looking at some outside speakers to come in. Funds have been reserved for the Summit Conference in Coeur d' Alene.

Other Business/Future Agenda Requests –

Board Member Comments –

Next meeting scheduled for September 15, 2014.

Meeting Adjourned 2:24pm

James Brower, Recorder